

USLCA Group Membership

Group Name:

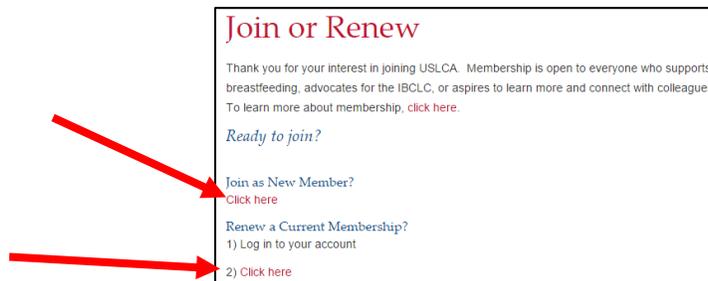
Discount Code:

Congratulations! A group membership code has been purchased for you. Please follow the instructions below to redeem your discount code and update your member profile.

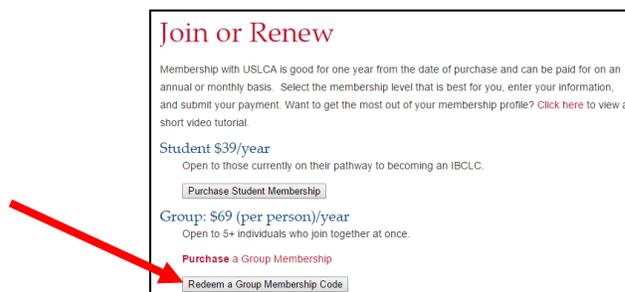
1. Visit www.uslca.org. Under the "Members" tab, select the "Join/Renew" option.



2. Current members, please log in. *If you do not know your password, please go to www.uslca.org/my-account to receive a temporary password.*



3. Select the option to "**Redeem a Group Membership Code**"

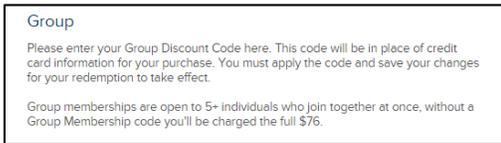


4. Enter or Update your profile information in the fields below.

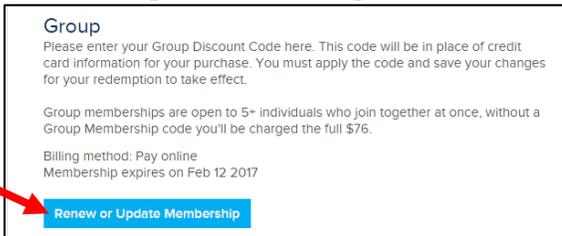
Account	Practice	Profile	Additional	Sign Out
Name				
<input type="text" value="Example Individual Profile"/>				
Contact Person				
<input type="text" value="For Chapter Use Only"/>				
Mailing Address (for Clinical Lactation)				
<input type="text" value="City, state/province, postal code"/>				
Find a Lactation Consultant Profile Address				
<input type="text" value="City, state/province, postal code"/>				

5. Step 5 may look a little different for everyone.

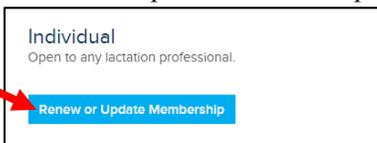
a. Option 1. You are new to USLCA and may scroll down to enter your code.



b. Option 2. You are renewing your USLCA membership and were a group member last year. Select “Renew or Update Membership”



c. Option 3. You are renewing your USLCA membership but need to change your membership level. Select “Renew or Update Membership”

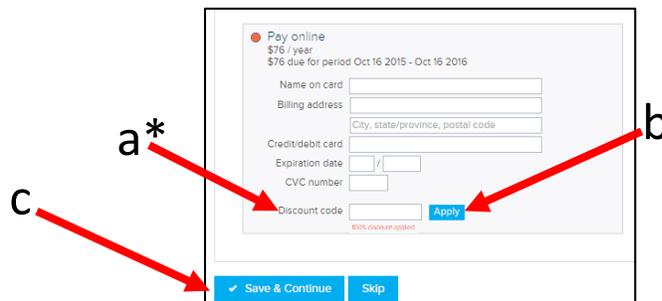


6. At the bottom of the page you will find the option to “Pay Online”.

a. In the field labeled “Discount Code”, enter the code you were given by your group organizer.

b. Click “Apply”. You will then see “100% Discount Applied”.

c. Lastly, be sure to click “Save & Continue” to activate your membership.



*Please leave all other fields in this box blank. If you get a red “Required” error, please reload the page and do not click into any of the fields.

7. Now that you have activated your membership, you may continue through the profile settings to optimize your USLCA profile. Be sure to click “Save & Continue” at the bottom of every page before proceeding to the next. If you would like to view a short tutorial on optimizing your profile, you can visit, www.uslca.org/individual-profile.

For questions, contact the USLCA office at 202-738-1125 or info@uslca.org